



Montana Precision Products Employment Application

It is the policy of Montana Precision Products (MPP) to employ, train, compensate, promote and provide other terms and conditions of employment without regard to a person's race, color, religion, national origin, sex (including pregnancy), sexual orientation, age, disability, veteran status, or other characteristics protected by law. This application is to be completed in full. Please print or type. Please answer every question. MPP is an Equal Opportunity Employer.

Employment Eligibility

The Immigration Reform and Control Act of 1986 prohibits the employment of unauthorized aliens, and requires employers to verify the employment eligibility of any new employees. An offer of employment made by the Company will be conditioned upon your providing the documentation required by law as evidence of your personal identity and your authorization to work in the United States. Any offer of employment is also conditioned upon the successful completion of a background investigation and a drug screen

Personal Data

Name: _____ Date of Application: _____
Last First Middle
 Previous/Different last name(s) used in past 7 years, including maternal name, if applicable. Please indicate N/A if you have no other Names: _____
 Street Address: _____
 City: _____ State/Province: _____ Zip/Postal Code: _____
 Email address: _____ Are you 18 years of age or older? Yes / No
 Telephone (day): _____ (evening): _____
 Are you legally authorized to work in the United States? Yes / No

Job Interest

What position are you applying for? _____ Date Available: _____
 How or by whom were you referred to us? _____
 Do you wish to work: ___ Full Time; ___ Part-time; ___ Temporary
 Are you willing to work: ___ Days; ___ Nights; ___ Overtime; ___ Weekends; ___ Holidays
 Pay desired: \$ _____ per _____

Full School Name	City	State	Country	Major Course or Subject	Did you graduate?	Degree / Diploma Certificate
High School or GED (testing site):					Yes / No	
Trade School / Technical School:					Yes / No	
College:					Yes / No	
Graduate School:					Yes / No	

Other Education:					Yes / No	
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List machines you are skilled in using:

Privacy Statement:
 At MPP we are committed to protecting your privacy. Your personal information will be maintained in a secure location, and will be processed by a third party provider for purposes of conducting background investigations. Your personal information will be used for recruitment, for human resource processes and background check purposes. It will be protected according to our data protection standards. By submitting your personal information and signing the application, you agree that MPP may process it for recruitment, human resources processes and background check purposes.

Prior Address Information:
 Please indicate all addresses – other than the current address on Page 1 – that you have used in the last seven years.

Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Dates at this address: From: _____ To: _____

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Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Dates at this address: From: _____ To: _____

Employment:
 Have you ever been on the payroll for Montana Precision Products? Yes / No
 If yes, Dates employed: From _____ To: _____
 Are you currently subject to a non-compete agreement with another employer? Yes / No

Starting with your current or most recent employment, list all previous employers. Include self-employment, military service, summer and part time jobs for at least the last seven years. Include at least your three most recent employers, if applicable. Must be completed in full for each employer. Writing "See Resume" is not acceptable. If a contract worker assignment, list the name of the company that paid you, not the company where you were assigned to work.

Current / Previous Employer

(Please use complete names – no abbreviations. If self-employed, indicate the name of the business entity.)

Company Name:

Start Date:

End Date:

Street Address:

Department:

City:

State:

Telephone Number:

Job Title and Duties:

When may we contact this employer? ___ Now or ___ After acceptance of conditional offer

Reason for Leaving:

Name and Title of Mgr (or Commanding Officer):

Company Name:

Start Date:

End Date:

Street Address:

Department:

City:

State:

Telephone Number:

Job Title and Duties:

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Additional Information:

State any additional information you feel may be helpful in considering your application. This could include any specialized training or courses you have completed that will aid in evaluating your qualifications for the position you are seeking. (Example: if applying for a clerical position, note training such as word processing, computer, hardware, software, etc.).

References

Please list at least three business or school related references that may be contacted regarding your application. Do not include relatives.

Reference Name	Address	Daytime Phone Number
1.		
2.		
3.		

Application Release and Acknowledgement:

I understand that MPP requires certain information about me to evaluate my qualifications for employment and to conduct its business if I become an employee. Therefore I authorize MPP to investigate my past employment, educational credentials, and other employment related activities. I agree to cooperate in such investigations and release those parties supplying such information to MPP from all liability or responsibility with respect to information supplied.

I agree that the company may use the information it obtains concerning me in the conduct of its business. I understand that such use may include disclosure outside the Company in those cases where its agents and contractors need such information to perform their function, where the company's legal interests and/or obligations are involved, or where there is a medical emergency involving me. I understand, however, that the Company intends to protect the confidentiality of personal information it obtains concerning me to the extent required by law.

I agree that I will not disclose or use while interviewing with or employed with MPP any confidential or proprietary information of others including any former employer.

I understand that any employment with the Company would not be for any fixed time period and that, if employed, I may resign at any time, for any reason, or that the Company may terminate my employment at any time for any reason in the absence of a specific written agreement to the contrary.

I understand that any false answers or statements made by me on this application, any supplement thereto (including, but not limited to, the Criminal Conviction Questionnaire, as applicable) or in connection with the above mentioned investigations may be grounds for refusal of employment, invalidate my employment or, if employed, will be sufficient grounds for immediate discharge and render me ineligible for any Company benefits.

My signature below acknowledges that I have read, understand, and agree to the terms of the entire application.

Applicant's Signature:**Date:****Applicant Name (Please Print):**

Please email completed application to: jeannek@mtp.com,

or mail to: Montana Precision Products, 119800 Rick Jones Way, Butte, MT 59750; Tel: 406-496-3327