

## Recruiter

SeaCast Inc., is currently looking for a Recruiter/Talent Acquisition professional to help with our expanding and growing business.

Established in 1985, SeaCast Inc., is a successful family owned and operated business with foundries/facilities in Washington, Montana and Mexico. We recently built a state-of-the-art investment casting facility in Arlington, WA. We are looking for a Recruiter to help us attract and retain top talent and contribute to the success of our business. This is a long-term career opportunity!

- Lead the full cycle recruiting process for SeaCast locations in Washington state.
- Manage sourcing, screening, interviewing, and hiring high-quality diverse talent.
- Use a variety of approaches for sourcing candidates, including social networking, community partnerships and third party job boards.
- Gather, analyze, and interpret recruitment data to identify gaps, recommend and lead solutions.
- Work closely with HR team members and other departments to support ad hoc requests, programs, initiatives, projects, and events.

### What you bring

- Expertise and creativity in sourcing.
- Tenacity about ensuring a positive candidate experience.
- Social media recruiting savviness.
- Enthusiasm and knowledge about addressing current trends in people development, rewards, and retention.
- Reputation for building effective relationships at all levels of an organization.

### Skills and Qualifications:

*Candidates will be selected from applicants having the best combination of the following qualifications:*

- Bachelor's Degree in Human Resources or a related field, or equivalent work experience.
- At least two years managing all phases of recruitment and hiring process preferred.
- Proven experience in sourcing tools (Indeed, LinkedIn, Facebook, etc.)
- Experience in manufacturing industry a plus.
- Strong knowledge and understanding of state, federal, and local employment laws.
- Exceptional at diplomacy. Leads with both competence and humility.
- Proficient with Microsoft Office Suite.
- Excellent time management skills and with a proven ability to meet deadlines.
- Sense of humor!

**Equal Employment Opportunity (EEO):\*** *It is the policy of SeaCast, Inc. that all employees and applicants be afforded equal opportunities in employment without regard to race, color, sex (including gender identity and gender stereotypes), national origin, religion, disability, or retaliation for engaging in an EEO protected activity. The Company prohibits discrimination or harassment based on any of these categories, as well as on age, genetic information, sexual orientation, marital status, status as a parent, military service, or any other bases protected under applicable local, state, or federal law.\**